

# The Agile Facilitator

## Advanced Group Process Facilitation Skills

**The Agile Facilitator** is an intensive three-day course that will dramatically enhance your ability to design and facilitate groups with confidence and agility. Building on existing facilitation knowledge and skills such as those of The Confident Facilitator (or equivalent course), The Agile Facilitator helps you take the next step in your facilitation mastery so you can tackle bigger issues, in lengthier meetings, with more complex and potentially conflicted situations. You will gain the building block tools, proven methods and helpful process frameworks to facilitate consensus, build common ground, generate creative solutions, and develop committed action plans. Working with a complex case, you will benefit from peer and master facilitator feedback on your process designs and practice facilitations. (*Note: Not suitable for beginning facilitators.*)

*"An empowering and juicy course to help hone your facilitation skills and give you the tools you need to be more agile in your facilitation. A real high was receiving feedback after practice sessions. Take-away binder is an exceptional resource too!" - JH, June 2012*

### Learning Objectives

- Discover a systematic workshop and meeting framework to design a variety of session purposes
- Acquire and practice facilitation tools, techniques, methods to add to your expanded facilitator toolkit
- Know the right facilitation methods to adopt for mutual understanding, consensus and alignment
- Be able to build consensus around a desired future state and solutions
- Understand when a group needs to stay in discussion, when it needs to decide, and how to facilitate both
- Know how to prevent dysfunction and dynamics before the meeting and gain proven intervention techniques *during* the meeting

### Ideal For

Professionals who are seeking to improve the quality and output of their facilitated sessions, workshops, consultations, and meetings, including facilitators, organization development specialists, internal and external consultants working on change, quality, problem solving, team development and action planning.

*"People have asked me time and time again to recommend a good course/training around developing strong facilitation skills. I finally found it! Complex facilitation made easy step-by-step. This course will give you the tools you need to be more agile in your facilitation, including what tools to use, when and why. The take-away binder is an exceptional resource!" - LM, October 2012*



## Benefits

In this empowering class, you will acquire insights and step-by-step processes to design and facilitate sessions that build common ground understanding around issues/problems, align participants around a shared vision, and generate and narrow options for decision. You will gain strategies to address dysfunction and conflict. You will take away a comprehensive binder, organized according to the systematic workshop framework and the appropriate facilitation processes and techniques entailed by the mind-set and temporal lens at each step.

After taking **The Agile Facilitator** and leading your next important workshop or session, your participants are likely to say, "There were a lot of different perspectives and issues to consider and balance, and you were effective keeping us focused on our goal to achieve desired outcomes. With agility and skill, you facilitated us through complex discussions and decisions in a systematic fashion, using a variety of time-efficient and productive methods. Though things did get intense once in a while, you held a respectful and safe space, so that mutual understanding and good outcomes could occur."

## Course Focus

Building on the foundational skills of **The Confident Facilitator: Essential Skills for Guiding Groups** (Prerequisite, or equivalent), **The Agile Facilitator** is designed to help you take the next step in your facilitation confidence and skill. You will be able to facilitate bigger issues and problems, in lengthier meetings, with more complex and potentially conflicted situations. Emphasis is on more advanced facilitation concepts, tools and skills for achieving consensus, problem-solving and dealing with group or individual meeting dynamics.

## Sample Agenda Topics

• What Facilitators Always Do	• Ensuring Great Openings	• CPR for Difficult Situations & Dynamics
• Effective Session Framework: What To Attend To Before, Start, During, End, Throughout	• Core Facilitation Toolkit	• Scoping: Theory/Case
• Meeting Process: Scoping and Designing Your Meeting Well	• Expanded Facilitation Toolkit, incl. Conversation Methods	• Detailed Process Design: Theory/Case
• Five-Step Framework for Issue Resolution Problem Solving and More...	• Asking Good Questions = Good Process	• Feedback on Designs
• Pairs to Large Groups	• Managing Attention, Organization and Energy	• Participant Practices / Peer Feedback

## About Us

At Masterful Facilitation Institute, we support your journey to Great Workshops, Sessions and Meetings. We build your skill and boost your confidence so you can design and facilitate effectively - every time, for any purpose. Every course we teach is grounded in decades of professional facilitation practice and adult education. Our goal is to ensure the highest levels of understanding and retention in a safe, inspiring and gracious learning environment.

Registration Information — <http://www.masterfulfacilitation.com/page/register>

For more information and to register, please visit [Masterful Facilitation Institute](http://www.masterfulfacilitation.com).

Email us: [info@masterfulfacilitaiton.com](mailto:info@masterfulfacilitaiton.com) . Call our Office: 778-800-9941.

